



Use of Photographs and Images Policy

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| Last review date | June 2018 |
| Next Review date | June 2021 |
| Review Cycle | 3 Years |
| Statutory Policy | No |
| Publication | Website. Sharepoint/Policies |

Use of Photographs and Images Policy

This code of conduct specifies the manner in which The Small Schools Multi Academy Trust will utilise photographic or other images of pupils.

We will:

- Not use images of pupils without the written consent of a parent/guardian. Permission is sought annually
- Primarily use photographs of children as part of a group
- Not use photographs of pupils in swimwear
- Not in future publications continue to use images to which we receive a parent/guardians written objections
- Not reveal within the image personal details, such as pupil's name and age, home address or telephone number
- Not use any images of pupils labelled with their full names
- This is not an exhaustive list and it may be necessary to add further criteria from time to time